



Request for Posting of Position

Requested By: _____ Today's Date: _____ Location: _____

Title of Position to be Posted: _____ Contract Days: _____

Licensed Position

Classified Position

Administrative Position

Contracted Position

Normal Posting Period

Open Until Filled

Internal Posting Only

Special instructions or requirements for this position:

Replacement of Current Position (Replacing Who? _____) Current FTE: _____

Are you requesting an FTE increase or decrease to this position? No Yes New FTE or Hrs per week _____

New Position

Full Time (1.0 FTE 40 hrs/week)

Part Time – FTE or Hrs per week: _____

Funding Source:

Ongoing M&O

Title I

PCEF

Special Ed

Title II

Other: _____

Land Trust

Title III (ESL)

District Office Use Only

Human Resources Approval: _____

Date

Todd Hauber, Associate Superintendent Business Date

Amy Hunt, Chief Academic Officer Date

Student Wellness Date

Todd Klarich, Director Community Ed Date

Jill Gildea, Ed.D. Superintendent Date

Other Program Director (Program Source) Date

Todd Hansen, Bldg and Grounds Date

Abby McNulty, PCEF Date

Position Lane: _____ Salary Range: _____ Account Code: _____